











CLINICAL AND RELATED WASTE

*If in doubt, waste must be treated as having the highest potential contamination and disposed of as clinical waste

<p>Clinical / Bio-hazardous Waste</p> 	<p>Yellow Bin located in all clinical areas</p> <ul style="list-style-type: none"> Waste contaminated with potentially infectious body fluids (patients in transmission based precautions or waste with visible blood stains) <p>This does not include urine or faecal contaminated waste such as continence pads - these are classified as general waste unless contaminated with infectious body fluids e.g. blood/diarrhoea.</p>
<p>Sharps Note: The person who has used a sharp instrument is responsible for its immediate safe disposal.</p> 	<p>Yellow Container</p> <ul style="list-style-type: none"> Objects with sharp points/protuberances/cutting edges Needles/Scalpels Guide Wires
<p>Cytotoxic Waste</p> 	<p>Purple Container</p> <p>Material that is or may be contaminated with a cytotoxic drug preparation, transport or administration of cytotoxic therapy</p>
<p>Anatomical Waste and Animal Waste</p> 	<p>Yellow Bin with Orange Lid</p> <ul style="list-style-type: none"> Anatomical waste such as pathological specimens, biopsy specimens and tissue, body parts Waste from whole or part of animal

RECYCLABLES



<p>Batteries</p> 	<p>Dispose of Alkaline batteries (AAA, AA, C, D and 9V batteries) in the designated battery collection boxes at any <i>Courier Collection Point</i>. Send all other battery types (e.g. rechargeable, lead/acid, NiCad) to the <i>Biomedical Engineering Department</i>.</p>
<p>Cardboard and Paper Recycling</p>   	<p>Paper recycling in South West Document Destruction Bin or labelled with blue paper collection labels in <i>Copy Rooms</i></p> <ul style="list-style-type: none"> Non Confidential Paper, manila folders and envelopes Newspaper/Magazines/Phone books NO tissues/waxed paper/bindings/disposable coffee cups. <p>Cardboard collection areas are available in each Ward / Department (see <i>NUM / Dept. managers for location</i>)</p> <ul style="list-style-type: none"> Boxes and other cardboard packaging material Cardboard boxes must be flattened
<p>Comingled Recycling</p> 	<p>Grey Bin with Black Label in <i>Lunch Rooms</i> and see <i>NUM / Dept. managers for other locations</i></p> <ul style="list-style-type: none"> Plastic containers and bottles Glass bottles and jars Aluminium cans. Paper collection products are acceptable in this stream if no separate paper collection is available Paper kidney dishes (not contaminated with blood)
<p>Confidential Paper</p> 	<p>Secure Red Bin with Red Lid in <i>Copy Rooms or Administrative Areas</i></p> <ul style="list-style-type: none"> Patient Records and Drug Labels Sensitive Archive Files Confidential Records Administrative documents regulated via privacy legislation

RECYCLABLES (continued)



E-Waste	Three key streams are included in E-waste <ul style="list-style-type: none"> • Electronic waste (computers and monitors) - contact <i>SWARH</i> for decommissioning and removal • Mobile phones and charges – return to <i>Supply</i> • For other electrical items (television/DVD players/video recorders/microwaves) – log a <i>BEIMS request</i> for Buildings and Infrastructure to remove
Fluorescent Light Globes	Collection boxes located in Buildings and Infrastructure Department
Green Waste and Organics	Green Waste Skip <ul style="list-style-type: none"> • Green Waste is currently only available for Maintenance staff.
Printer Cartridges	Planet Ark Cardboard Bins located at <i>Supply and Level 1 Community Health Copy Room</i> . Alternatively, staff can leave them sealed in clear plastic bags near the general waste bins in <i>Copy rooms</i> for removal <ul style="list-style-type: none"> • Empty cartridges, waste toner bottles and packaging
PVC Recycling	White Bin with Green Lid (in wards – see NUM for location) <ul style="list-style-type: none"> • Oxygen masks and tubing (metal nose clip/strap removed) • IV fluid bags (spike set removed) • Suction tubing
Soft Plastics - general	Blue Skip near Paper and Cardboard Skips (collection is currently available only to the Services Division for direct disposal) <ul style="list-style-type: none"> • Plastic bags and wrap • ‘Scrunch-able’ plastics
Soft Plastics - KIMGUARD	Clear Plastic Bag in <i>Theatre</i> <ul style="list-style-type: none"> • Uncontaminated wrap only
Stainless Steel Instruments	Yellow buckets with white lids (in wards – see NUM for location)
Unwanted Equipment / Furniture/ Unused sterile medical supplies	Contact the Environmental Sustainability Project Officer to discuss feasibility of re-distributing to charities.
GENERAL AND SANITARY WASTE * Landfill is the last option for non-clinical waste. Please check first whether items can be recycled.	
Sanitary	Bins provided in <i>toilet cubicles</i> <ul style="list-style-type: none"> • Tampons and pads
General Waste	Dark Green Bin with Red Label (or Red bin for Food Services) <ul style="list-style-type: none"> • Paper towels and tissues • Flowers • Polystyrene • Incontinence pads and nappies • Dressing wrappers and gloves (non-contaminated) • Food scraps and coffee cups (disposable)
Labels for all bins can be sized up and printed on A4 Avery Labels: OfficeMax Punch-out link in IPROC using code 1453424	