

# Graduate Nurse Program



TERANG & MORTLAKE  
HEALTH SERVICE



Applications OPEN 4<sup>th</sup> June & CLOSE 20<sup>th</sup> July 2018

# Application Requirements

## Address all correspondence to:

Liz Houlder  
(Director of Nursing)  
P.O. Box 122  
Terang Vic 3264

## Applications to Include:

- ❖ Cover letter describing why you wish to undertake your graduate nurse year at Terang & Mortlake Health Service. (Maximum 1 page in length)
- ❖ Curriculum vitae. (Maximum 2 pages in length)
- ❖ Certified copies of Clinical Assessment Tools
- ❖ Certified copy of official academic transcript, which must include your grading key.
- ❖ Name, relationship and phone number of 3 referees (at least 2 must be professional)

## Information Session

To give you an opportunity to meet us, an information session is planned for June 2018.

This session will include a tour and overview of the facility, as well as allowing you the opportunity to ask any questions that you may have.

If you are interested in attending, please RSVP to our Education Facilitators

Julie Plummer at: [japlummer@tmhs.vic.gov.au](mailto:japlummer@tmhs.vic.gov.au)

Lisa Urek at: [ljurek@tmhs.vic.gov.au](mailto:ljurek@tmhs.vic.gov.au)

## **Acute Care & 24 Hour Urgent Care**

Our recently renovated hospital which is situated in Terang, has an Acute Wing consisting of 14 private rooms with adjoining bathrooms. This enables us the opportunity to cater for both medical and surgical patients.

Our Urgent Care Department is always busy with patients attending for various reasons.

## **Day Surgical Procedures & Diagnostic Procedures**

We would like to give the chance to have variety in your day.

Our hospital is very well supported by visiting surgeons and anaesthetists, who are able to undertake a range of surgical and diagnostic procedures, which include regular endoscopies, general surgery and caesarean sections.

## **General Medicine**

Our competent nursing staff and General Practitioners (GP) from Civic Medical, Terang and Terang Medical Clinic attend to a broad range of medical cases within our hospital.

## **Obstetrics & Gynaecology**

At Terang & Mortlake Health Service, our Midwifery team have developed a Shared Care model. This enables us to provide care to expectant and new mothers coordinated by our experienced midwives in partnership with our visiting Obstetricians and GPs.

## **Palliative Care**

Palliative care is provided to patients and clients by either within the hospital or Aged Care Home with our nursing staff, or out in the community by our District Nursing Service.

## **Mt View Residential Aged Care Home**

We are very proud of our recently renovated Aged Care Home. It was purposely built to provide high level residential care in accordance with the Montessori model. The facility consists of 15 beds in private rooms including ensuites.

## **Community Nursing**

Our District Nursing Service offers a wide range of care, treatment and education to both local clients and clients in surrounding townships / districts.

Further information about our services can be accessed at our website:

<http://www.tmhs.vic.gov.au>

## The Program

The duration of this program is over 52 weeks.

Graduate Registered Nurses will work in the Acute hospital, your time here will also include a short rotation with our District Nursing Service (Community nursing).

We can also offer you a Graduate Collaborative Program with South West Healthcare as another option. This Graduate Collaborative Program will depend on funding arrangements, including rotations through South West and Mt View.

## Intakes

Intakes are conducted each year in February or when AHPRA registration comes through.

Our aim with the Graduate Nurse Program at Terang & Mortlake Health Service is to support and nurture your transition from a novice nurse to a confident and competent registered nurse by giving you every opportunity to experience all areas of health care that we offer to the public.

Our orientation period is conducted over 2 weeks. During this time you will work with your new colleagues as well as our Clinical Facilitators. Julie and Lisa will work with you to put together a program that will best suit your identified training needs.

We offer all staff members ongoing support that includes regular debriefing sessions, attendance to both internal and external study and training days that are relevant to clinical practice at Terang & Mortlake Health Service.

## Accommodation

Depending on availability, we may have accommodation available to you that is close to the hospital at a nominal fee.

## Orientation

- ❖ There is a 1 day orientation which includes;
  - OH&S
  - Infection Control
  - Knowledge and Skill Assessment
  - Formulation of an education plan and skills practice.
- ❖ First 2 weeks will include supernumerary

## Learning

While you are here as a Graduate Nurse, our expectations of you, are that you will undertake self directed learning and self reflective practice. We will encourage and support you to complete the following learning modules throughout the year.

- ❖ Venepuncture
- ❖ Triage
- ❖ Peripheral intravenous cannulation
- ❖ Basic Life Support
- ❖ Self Directed Learning
- ❖ Opportunity to combine with South West Healthcare (SWHC) Graduate nurses when you attend study days at SWHC during your graduation year.

For your own benefit, all of our graduate nurses are expected to actively participate in internal and external educational opportunities.

## Skills

At Terang & Mortlake Health Service our Clinical Nurse Skills are broad and varied, due to the differing cases that we have to manage. We take pride in delivering a high standard of holistic and patient centred care. Some of the skills that our Nurse's require include;

- ❖ Basic Assessment of ADL's
- ❖ Falls Risk
- ❖ Pressure Ulcer Prevention, (More advanced assessments take place in the Acute, Peri-Operative and Urgent Care settings).

Examples of these skills range from

- ❖ Venepuncture and IV Cannulation
- ❖ Post Operative Care
- ❖ Blood Transfusions
- ❖ Iron Infusions
- ❖ Cardiac Monitoring
- ❖ ECG
- ❖ Emergency Management
- ❖ STEMI and Thrombolysis Management
- ❖ Palliative Care

## Terms of Employment

- ❖ The successful applicant will be placed on a 12 month contract
- ❖ The contract is to be completed Part Time (minimum 56 hours).

## Annual Leave

- ❖ As per the Nurses Award

## Sick Leave

- ❖ As per the Nurses Award

## National Safety and Quality Health Service Standards



**Standard 1**  
Clinical Governance



**Standard 2**  
Partnering with Consumers



**Standard 3**  
Preventing & Controlling Healthcare-Associated Infection



**Standard 4**  
Medication Safety



**Standard 5**  
Comprehensive Care



**Standard 6**  
Communicating for Safety



**Standard 7**  
Blood Management



**Standard 8**  
Recognising & Responding to Acute Deterioration

## Aged Care Standards



**Standard 1**  
Consumer dignity, autonomy and choice



**Standard 2**  
Assessment and planning



**Standard 3**  
Delivering personal care and/or clinical care



**Standard 4**  
Delivering lifestyle services and supports



**Standard 5**  
Service environment



**Standard 6**  
Feedback and complaints



**Standard 7**  
Human resources



**Standard 8**  
Organisation governance

## The Community Care Common Standards



**Standard 1**  
Effective Management



**Standard 2**  
Appropriate Access and Service Delivery



**Standard 3**  
Service User Rights and Responsibilities